



Instructions: Credit Card Maintenance Form

Thank you for choosing Redstone Federal Credit Union®. To process your Credit Card Maintenance Form, please take the attached form to any branch location, or choose one of the following options:

Mail: Redstone Federal Credit Union
Attn: Member Support Services
220 Wynn Drive
Huntsville, AL 35893

or

Secure Email: Go to <https://www.redfcu.org/about/contact-us/>, click on Secure Email form near the bottom of the page. First time users will be asked to register. Once registered, attach your signed Credit Card Maintenance Form and send.

or

Fax: (256) 722-3655

Adding an Authorized User - New cards with the same number will be ordered for each cardholder.

Removing an Authorized User - Your current card will be status Lost and a new card number will be ordered for each cardholder remaining.

Closing your card - You will be responsible for any remaining balance owed on the card.

Increasing the limit on your share secured card - Tell us where you want to debit the funds from to increase your limit. Amount requested must be in increments of \$100, may not exceed \$5,000, and be added to your designated Credit Union share account.



Member Name: _____ Member Number: _____

Credit Card Number: _____

Authorized Users

Add Authorized User *(All Cardholders will receive a new credit card with the same numbers)*

Authorized User Name: _____ SSN: _____

Date of Birth: _____ Home Phone Number: _____

Remove Authorized User *(All cards on account will be closed and new card number issued.)*

Authorized User Name: _____ SSN: _____

Date of Birth: _____ Home Phone Number: _____

Account Change

Close Account Reason: _____

Credit Limit Reason: _____ New Limit: _____

(Use to Increase Share Secured Visa® only and Decrease current limit)

Note: Use comments to specify what share account to transfer to your Share Secured Visa account if requesting an increase.

Comments

Member Signature _____ Date: _____

For Credit Card Services Use Only

Maintenance Performed By: _____ Date: _____

Visa is a trademark of Visa International Service Administration.